

VICE PRESIDENT FOR **FINANCE & ADMINISTRATION**

SOUTHEAST MISSOURI STATE UNIVERSITY





THE OPPORTUNITY

Southeast Missouri State University (SEMO), under the leadership of President Brad Hodson, seeks a proven leader to serve as Vice President for Finance and Administration. Overseeing a \$158 million budget and critical functions from finance to facilities, IT, HR, and University Police, this key leader will ensure SEMO's resources fuel growth, innovation, and student success. In addition, the VPFA serves as the treasurer of the SEMO Board of Governors and as a member of the president's executive staff.

SEMO's attractive 328-acre campus is large enough to offer quality programs, yet small enough to offer personal attention. Plus, SEMO has regional campuses at Sikeston and Kennett, so students can earn a degree at a location that is most convenient to them. Founded in 1873, SEMO's five colleges offer more than 200 academic programs for certificate and bachelors, masters and specialist degrees. The University's over 1,000 faculty and staff members serve nearly 9,000 students.

Working in close collaboration with the executive staff and President Hodson, who assumed office as SEMO's 19th President on July 1, 2025, the VPFA will join a community energized by new leadership and a strategic approach to the future.

The next VPFA will provide the financial stewardship, operational excellence, and forward-looking strategies necessary to ensure the University's long-term success. The successful candidate will be a collaborative and relational leader who can partner effectively with President Hodson, the Board of Governors, campus leaders, and external stakeholders to build financial strength and operational capacity. The next VPFA will be expected to lead change and innovation, align resources with strategic priorities, and provide creative solutions to enhance the student experience and support academic excellence.

VICE PRESIDENT OF FINANCE & ADMINISTRATION



The vice president of Finance and Administration (VPFA) provides leadership and general management of the following departments:

FINANCIAL SERVICES

Overseeing a \$158 million operating budget, the VPFA is responsible for the management of accounting, accounts receivable, accounts payable, budget management and control, bursar, student aid disbursement, budget preparation, financial information systems, credit management, collections, financial planning, financial statement preparation, investing, procurement, and payroll.

FACILITIES MANAGEMENT

Responsible for the entire physical plant of the university, consisting of custodial services, grounds services, trades, facilities maintenance, facilities planning, capital construction, central stores and inventory warehouse, and hazardous materials and waste receipt, storage, and disposal.

INFORMATION TECHNOLOGY

Leading the team responsible for a comprehensive information technology operation that includes telecommunications, campus technology infrastructure, user services, cybersecurity, academic technologies, and application services.

HUMAN RESOURCES

Responsible for a comprehensive human resources operation, including employment and retirement services, benefits management, compensation administration, job evaluation system, staff training, organizational and talent development, records management, labor and employee relations, and human resources information systems.

UNIVERSITY POLICE

Overseeing the team that provides for the physical security of students, employees, visitors, property, and equipment.

QUALIFICATIONS

REQUIRED QUALIFICATIONS

- A master's degree or above in a discipline relevant to the position
- Extensive experience in financial planning, budgeting, audit, and treasury functions.
- Senior level management experience in a broad variety of relevant areas (human resources, facilities, information technology, etc.).
- Demonstrated experience interpreting and maintaining compliance with state and federal laws preferably in matters related to finance, labor, and employment issues.
- Proven record of success in planning, problem solving, and the ability to think proactively, creatively, and strategically.
- Demonstrated ability to supervise and develop staff, and sustain good working relationships with professional colleagues.
- Excellent verbal and written communication skills.

PREFERRED QUALIFICATIONS

- Credential of certified public accountant, certified management accountant, or certified internal auditor.
- Executive level experience overseeing finance and administrative functions at an institution of higher learning.





ABOUT SOUTHEAST MISSOURI STATE UNIVERSITY

MISSION

Southeast Missouri State University provides student-centered education and experiential learning with a foundation of liberal arts and sciences, embracing a tradition of access, exceptional teaching, and commitment to student success that significantly contributes to the development of the region and beyond. SEMO is also officially designated as an institution of higher education with a statewide mission in the areas of computer science, cybersecurity, and visual and performing arts.

VISION

Southeast Missouri State University strives to be one of the nation's most academically competitive regional comprehensive universities, recognized for excellence in education, research, engagement, and creativity.

VALUES

STUDENT SUCCESS

Southeast Missouri State University values student-centered education and experiential learning through engaged and adaptive modes in and beyond the classroom in a safe, friendly, supportive environment that offers academic and career achievement for our students.

EXCELLENCE

Southeast Missouri State University values sustained commitment to quality teaching, service, research, and creative activities integrated into impactful academic and co-curricular programs that offer students a transformative educational experience.

ACCESS + DIVERSITY

Southeast Missouri State University values access to high quality, affordable education with a broadly representative student body, faculty, and staff who respect and celebrate a diverse learning community in a global society.

COMMUNITY

Southeast Missouri State University values an engaged campus learning community committed through shared purposes and service; sustained by respect, accountability, and adaptability; and strengthened through collaborative partnerships that extend the expertise and accomplishments of faculty, staff, students, and alumni beyond the campus.



LOCATIONS

CAPE GIRARDEAU MAIN CAMPUS

Southeast Missouri State's main campus is the kind of place people imagine when they think of college. The beautiful campus is an eclectic mix of old and new. Classic limestone buildings blend harmoniously with contemporary structures. Located in Cape Girardeau, the largest city between St. Louis and Memphis, Southeast is a great place to live and learn in a college-friendly community. From the copper dome of Academic Hall to the Gum Tree to Cardiac Hill, SEMO is a university with a rich past and a bright future. The main campus houses most of the University's buildings including all but one of its residence halls. It's 9,600 students are from almost all 50 states and 64 countries.



RIVER CAMPUS

Missouri's only campus dedicated to art, dance, music, and theatre is a very special place. Overlooking the Mississippi River at the River Campus, you'll find classrooms and creative spaces, performance venues, a residence hall, studios, and students, who are all practicing, creating, and perfecting their talents.



SIKESTON CAMPUS

The Sikeston Regional Campus is comprised of one facility which houses classroom, laboratory, administrative, and student space. A variety of full academic programs and general education requirements are available at the campus.

KENNETT CAMPUS

The Kennett Regional Campus was born of a partnership with the city to bring needed higher education opportunities to the community. The facility was purchased and has undergone more than a million-dollar renovation to create classroom, laboratory, administrative, and student spaces. A variety of academic programs and general education requirements are available at the campus.



OUR HISTORY

Founded as the Third District Normal School in 1873 with five faculty members and 57 students, the School issued its first four-year diploma in 1877, beginning a proud history of excellence in education.

Seasons come and go, and with them, four institutional name changes dot the history books. Decades of go-getters have descended on SEMO, eager to seize new challenges. No matter the era, the memories made here – Signing the Dome, the Welcome Back Picnic, Late Night Breakfast, Cardiac Hill, the Gum Tree, Homecoming, and Family Weekend – remain nostalgic reminders of this special place called Southeast Missouri State University.

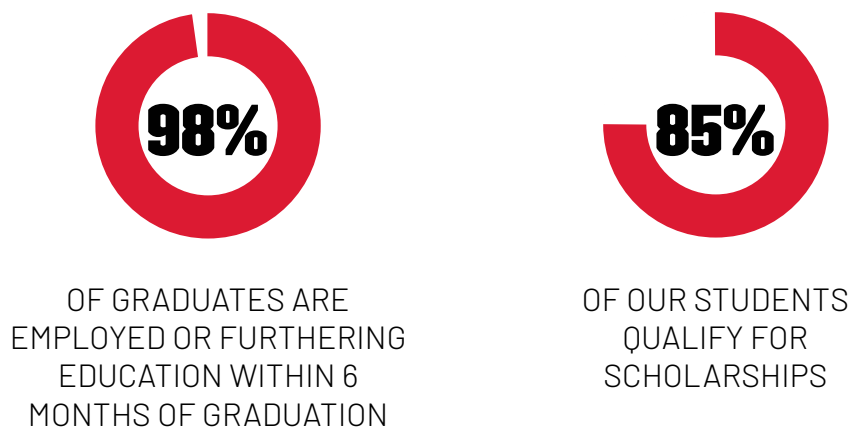
Fast forward 150 years, and SEMO is a regional comprehensive university with numerous national and international academic accreditations and certifications. Innovative academic programs, a diverse student body, and a statewide mission are preparing students for the digital age, multicultural collaboration, modern workspaces, changing market demands, and emerging careers.



ABOUT OUR STUDENTS + PROGRAMS

8,099 UNDERGRADUATE
1,587 GRADUATE

ALMOST ALL
50 STATES
64 COUNTRIES
73% MISSOURI RESIDENTS



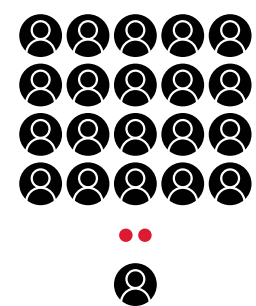
275 STUDENT ORGANIZATIONS
800 STUDENTS IN A DIRECT STUDENT LEADERSHIP POSITION



15 NCAA DIVISION 1 TEAMS
106 CONFERENCE TITLES

ACADEMIC PROGRAMS
147 UNDERGRADUATE

50 GRADUATE



20:1 STUDENT TO FACULTY RATIO

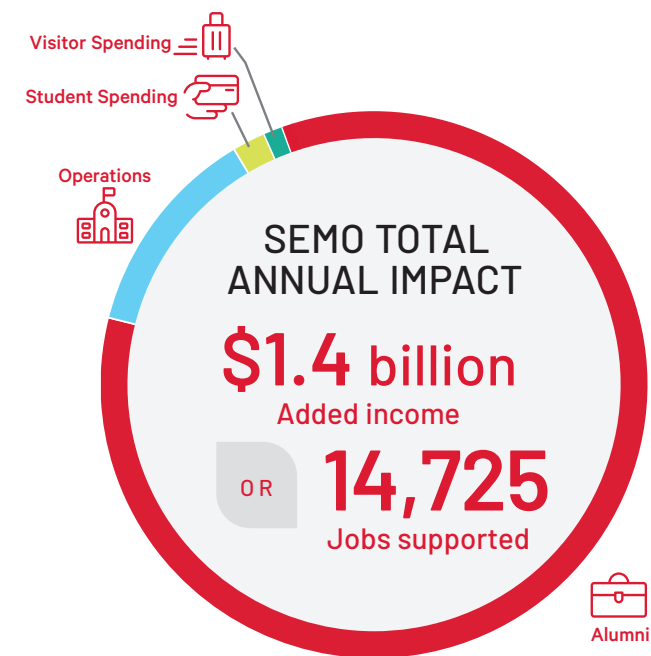
30 PROGRAM ACCREDITATIONS



OUR IMPACT

SEMO is an engine for economic growth throughout all Missouri through economic engagement efforts, workforce development initiatives, spending practices, arts and cultural events, and its NCAA Division I athletics program.

Southeast Missouri State University creates a nearly \$1.4 billion impact on the business community and generates a return on investment to its major stakeholder groups—students, taxpayers, and society. The University supports a variety of industries in Missouri, serves state businesses, and benefits society as a whole in Missouri from an expanded economy and improved quality of life.



Results of the analysis reflect fiscal year 2023-24.



ACADEMICS

Southeast Missouri State provides opportunities that propel students forward on their individual paths, so they triumph and are highly accomplished and ready for their future.

Southeast Missouri State University acquires its regional accreditation status from the Higher Learning Commission's Commission on Institutions of Higher Education. SEMO has 30 accredited programs across its five colleges.

SEMO tuition rates are lower than the national average, while surpassing others on academics, opportunities, and student services. Access is a core value at SEMO, and providing a high-quality, affordable education goes a long way in adhering to it.

Non-resident domestic undergraduate students pay a tuition rate that is the same as the "in-state" rate. Domestic students are American citizens, naturalized U.S. citizens, permanent residents, refugees, or asylees. The same rate is also charged for online students, military and veteran students, spouses, and dependents.

SEMO provides various learning options, and also offers different types of programs to choose from. SEMO also offers a flexible learning experience through a multitude of course modalities to include: biflex, blended, face-to-face, hyflex, online, and webinar courses.



ACADEMIC QUALITY

TOP 30

THEATRE PROGRAM
IN THE NATION

100%

MSN-FNP CERTIFICATION
EXAM PASS RATE

50+

MAJORS IN THE HEALTH
PROFESSIONS

TOP 6%

OF BUSINESS PROGRAMS
IN THE WORLD

98%

SUCCESSFUL CAREER
OUTCOMES RATE

25

TOP PUBLIC SCHOOLS
IN MIDWEST

HOLLAND COLLEGE OF ARTS AND MEDIA BY THE NUMBERS

TOP 30

RANKED THEATRE
PROGRAM NATIONALLY

ONLY

CAMPUS IN MISSOURI
DEDICATED TO ART,
DANCE, MUSIC, AND
THEATRE.

1 OF 2

ACCREDITED MASS
MEDIA PROGRAMS
IN MISSOURI

100+

EXHIBITIONS AND
PERFORMANCES A
YEAR



COLLEGES

HOLLAND COLLEGE OF ARTS & MEDIA

The Holland College of Arts and Media, doesn't just prepare students for their careers. We let them do those careers now. Our students are immersed in the careers they want as part of their classes. And, we teach you how to land that career once you graduate.

HARRISON COLLEGE OF BUSINESS & COMPUTING

The College of Business and Computing offers more than 30 undergraduate and graduate programs across four departments in the college, graduating innovative, ethical and collaborative problem solvers. According to US News, SEMO's online Master of Business Administration is ranked third in Missouri. In addition, SEMO's program is affordable and holds the prestigious accreditation from AACSB International.

COLLEGE OF EDUCATION, HEALTH, & HUMAN STUDIES

The College of Education, Health, and Human Studies prepares students to be the professionals who serve communities. Each of our majors is in a high-demand field, so we make sure students are career-ready and ready to answer their calling. We do this through innovation:

- EDvolution® infuses technology into our curriculum
- Academic programs designed to give you real-world experience
- Classroom experiences that complement field experiences

COLLEGE OF HUMANITIES & SOCIAL SCIENCES

The College of Humanities and Social Sciences engages students in the critical workforce skills needed for a professional career. We believe in experiential learning opportunities, study abroad, research and competitions, scholarly pursuits, and meaningful interactions with faculty.

COLLEGE OF STEM

The College of Science, Technology, Engineering, and Mathematics encourages students to be curious and analytical, to work to figure things out and then to use that knowledge to make things better. Hands-on learning is focused on:

- Research opportunities as an undergraduate
- Scholarly activity at professional conferences
- Published research and publications
- Faculty-led projects and mentorship
- Networking at professional organizations

SEMO ONLINE

SEMO Online offers more than 50 fully online programs with the same academic rigor as an on-campus program. Students can earn credit for prior experience and graduate with a respected degree from an accredited institution.

GRADUATE STUDIES

Southeast offers 48 masters degrees, three specialist degrees, and graduate certificates in online or in person formats.



CAMPUS LIFE

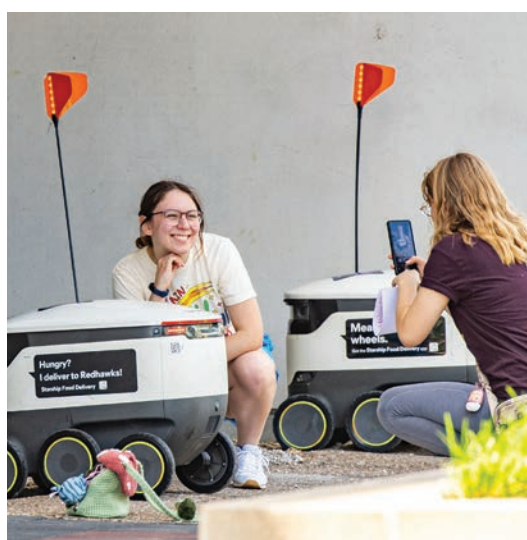
Life at SEMO is shaped not only by the 328 suburban acres we encompass in Cape Girardeau but by the 9,600 students who enroll here. Community thrives in our residence halls, service opportunities, leadership programs, classrooms, and beyond.

We're an industrious bunch at SEMO, not only contributing fresh ideas to our community, but also rolling up our sleeves to make it a better place to live and learn. Southeast Serves offers both one-time and on-going service opportunities that address critical needs in our community.

Join the go-getters, the leaders of tomorrow who seize opportunities and embrace the challenges of today. Leadership programs are a big part of what we do at SEMO, instilling skills and knowledge to stand ahead of the pack.

The University Center is at the heart of life at SEMO, providing an on-campus meeting place for student organizations and support services.

Living on campus at SEMO is an essential part of the college experience. Special Interest Housing Communities were created for students who share similar interests or study in the same academic program to live together, sometimes on the same floor but always in the same building.



ATHLETICS

MASCOT

Rowdy the Redhawk

COLORS

Southeast Red, Rich Black

SEMO Athletics is one of only three Division-I public programs in the state. The Redhawks won the Ohio Valley Conference Commissioner's Cup, awarded to one school in the OVC each school year for competitive excellence, in 2020-21, 2022-23, and 2024-25. Since 2019-2020, every SEMO program has earned at least one conference championship in each athletic program. In 2023-24, the baseball (OVC Tournament), softball (OVC Tournament), women's indoor track & Field, women's outdoor track & field and women's tennis (OVC regular-season) teams all won championships.

Academically, SEMO's Department of Athletics celebrated yet another banner year in 2024-25. The Redhawks broke a department record with a 3.44 spring semester grade point average with every sport closing out the academic year with a 3.0 or higher spring GPA.

Athletic facilities include Abe Stuber Track Complex, Capaha Field, Houck Field House, Houck Field, Show Me Center, Southeast Softball Complex, John C. Bierk Redhawks Tennis Complex, Holcomb Success Center, and Rosengarten Athletic Complex.





ABOUT THE REGION - CAPE GIRARDEAU

Cape Girardeau, located in southeast Missouri, serves as a cultural and economic hub for the region, with a population of around 40,000 residents. This riverside city offers the perfect blend of small-town warmth and metropolitan amenities. Positioned along the Mississippi River, Cape Girardeau boasts breathtaking natural beauty with scenic river views, lush parks, and historic sites. The city provides numerous opportunities for outdoor recreation, including hiking, boating, and fishing, thanks to its abundant green spaces and proximity to the river.

From state fairs to ballet, Cape Girardeau is the place for quality entertainment. The City of Cape Girardeau also maintains 23 individual parks that offer biking, fishing, sports, and other activities. Cape Girardeau is also just 10 miles south of Trail of Tears State Park.

Approximately 115 miles from both St. Louis and Memphis, Cape Girardeau enjoys the benefits of a strategic location, making it easily accessible while retaining its unique charm and affordability. The area is rich in history and culture, featuring a vibrant downtown with a mix of boutique shops, restaurants, and entertainment venues.

The River Campus of Southeast Missouri State University adds to the cultural tapestry, offering performances, galleries, and events that enrich the community. Cape Girardeau is also known for its excellent healthcare facilities, with Mercy Southeast and Saint Francis Medical Center providing top-tier medical services. More information about Cape Girardeau can be found at Visit Cape and the Cape Girardeau Chamber of Commerce.



APPLICATION & NOMINATION PROCESS

The Vice President for Finance and Administration Committee will begin the review of applications immediately and continue until an appointment is made. To ensure full consideration, applications should be received by Friday, January 16, 2026, and include:

- A letter of interest addressing the strategic objectives and qualifications identified in the profile
- A current resume

Southeast Missouri State University is being assisted by Greenwood Asher & Associates. Application materials should be submitted through the Greenwood Asher & Associates portal system here: [SEMO Vice President for Finance and Administration Portal](#).

Please direct nominations and expressions of interest or any questions regarding the application process to

Jim Johnsen
Vice President for Executive Search, GA&A
jimjohnsen@greenwoodsearch.com
(850) 867-8911

Julie Schrodt
Senior Executive Search Consultant, GA&A
julieschrodt@greenwoodsearch.com
(850) 585-9864

Further information about Southeast Missouri State University can be found at semo.edu





SOUTHEAST MISSOURI
STATE UNIVERSITY · 1873[®]

One University Plaza, Cape Girardeau, MO 63701
Office Hours: Monday-Friday, 8 a.m. - 5 p.m.
(573) 651-2000

semo.edu